

PANDUAN KEPADA PENULIS

Jurnal PERKAMA mengalu-alukan artikel berkaitan dengan penyelidikan, pendapat profesional dan amalan dalam bidang Bimbingan dan Kaunseling. Artikel hendaklah ditulis menggunakan fail **Microsoft Word** dengan sub-judul berikut:

ABSTRAK

- ❖ Abstrak mengandungi maklumat meliputi tujuan kajian, reka bentuk kajian, sampel kajian, alat kajian, analisis data, keputusan kajian, perbincangan dan cadangan umum hasil daripada keputusan yang diperolehi.
- ❖ Penulis perlu menyediakan **kedua-dua abstrak Bahasa Melayu dan Bahasa Inggeris**.
- ❖ Panjang abstrak adalah antara 120 hingga 150 patah perkataan. Penulis juga perlu menyediakan kata kunci tidak melebihi 5 patah perkataan.

PENGENALAN

- ❖ Latar belakang kajian meliputi tinjauan literature, pendekatan teori, pernyataan masalah, dan objektif atau persoalan kajian ataupun hipotesis.

METODOLOGI

- ❖ Metodologi merangkumi rekabentuk kajian, persampelan, alat ukur kajian, prosedur kutipan dan analisis data.

DAPATAN

- ❖ Dapatan memaparkan data deksriptif dan inferensi yang telah dianalisis. (Sila hadkan bilangan Jadual, Rajah dan gambar kepada yang perlu sahaja.)

PERBINCANGAN, IMPLIKASI DAN CADANGAN

- ❖ Menerangkan bagaimana dapatan kajian menjawab soalan kajian yang dibina.
- ❖ Menyentuh kepentingan dapatan kajian kepada pihak berkepentingan terutamanya profesional dalam bidang Bimbingan dan Kaunseling.

RUJUKAN

- ❖ Rujukan dalam teks serta dalam senarai berkeadaan sempurna dan ditulis dalam format APA.
- ❖ Rujukan perlulah dari penerbitan terkini.
- ❖ Cuba elak daripada membuat rujukan kepada projek ilmiah pelajar.
- ❖ Setiap rujukan diasingkan dengan satu baris kosong.

FORMAT

- ❖ *One column format*; tulisan Times New Roman, Saiz 12, langkau dua.
- ❖ Panjang sesuatu manuskrip hendaklah di antara 3000 hingga 5000 perkataan.

Sila kemukakan manuskrip dan surat menyurat mengenai makalah kepada: pr.perkamainternational@gmail.com

GUIDELINES FOR AUTHORS

Jurnal PERKAMA is published on a yearly basis by the International Counseling Association of Malaysia (PERKAMA International). It publishes research articles, professional opinions and practice in the field of Guidance and Counseling, with particular reference to Malaysia. Articles are published in Bahasa Melayu and English. Views expressed in the articles do not represent the views of PERKAMA International.

Jurnal PERKAMA welcomes manuscript dealing with research, professional opinions and practice in the field of Guidance and Counseling. Manuscript must be prepared in Microsoft Word, written according to the following subheadings:

ABSTRACT:

- ❖ Contains objectives, methodology, sample, instruments, data analysis, results, discussion, and suggestion, of the research.
- ❖ Abstracts need to be written in **both Bahasa Melayu and English**. The length is of 120 to 150 words.
- ❖ Keywords of not more than 5 words

INTRODUCTION:

- ❖ Includes literature review, theoretical approach, problem statement, and objectives or research questions or hypotheses.

METHODOLOGY:

- ❖ Includes research design, sampling procedure, instruments, and procedures for data collection and analysis

RESULTS:

- ❖ Exhibits descriptive and inferential data. (Please limit the number of tables, graphs, or pictures to only the relevant ones).

DISCUSSION, IMPLICATION, AND SUGGESTION:

- ❖ Discusses how the results obtained answered the research questions.
- ❖ Describes how the result of the research is significant to stakeholders, especially the professionals in the field guidance and counseling.

REFERENCES:

- ❖ References in the text and in the list are accurate and written in the APA format.
- ❖ References must be cited from recent works.
- ❖ Try not to cite students' project paper.
- ❖ Leave a blank line between each entry in the list of bibliographic references.

FORMAT TYPESET:

- ❖ One column format; font Times New Roman, size 12, double spaced.
- ❖ Length of the article should be around 3000-5000 words.

AUTHOR'S INFORMATION:

- ❖ On a separate page, please include the author's name, affiliation, email address, phone numbers and fax numbers.

Please submit your manuscripts and all correspondence pertaining to this journal to:
pr.perkamainternational@gmail.com